



# Uniform Shop – Second Hand Submissions

Family Name: \_\_\_\_\_ Code: \_\_\_\_\_ Date: \_\_\_\_\_

Please tick:

**Donation to school**

**Consignment** (credit to family – please fill out form on reverse)

## CONDITIONS FOR THE SALE OF SECONDHAND UNIFORM ITEMS

### Please read carefully

1. Payment is made to the family tuition account, unless the family has left the school and no further fees are owed.
2. Uniforms must be washed and in good condition. Where mending is required on any item, the item will be considered a donation and **no** payment will be given.
3. School Staff have the final say as to the price and saleability of garments. The maximum price for second-hand items is estimated at approximately half the cheapest retail price or below, depending on the condition of the item.
5. Items not suitable for sale will be donated to charity.
6. Any garment **worth \$10 or less** will be considered a **donation**.
7. A 10% commission will be deducted from the total approved price to assist in the running costs of the School Shop, and as a fund raising project for the school.
8. Due to low demand for second hand shoes, all shoes are sold for \$5 or less.
9. Payment of uniform sales will be made to families via direct debit to their bank account if sold within 2 years. Where bank details change in this period of time, and the school has not been notified of new bank account details, failed direct credit payments will be forfeited to the school.

### I agree with the conditions above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Contact No.: \_\_\_\_\_

### Bank Account Details:

BSB: \_\_\_-\_\_\_-\_\_\_ Account No: \_\_\_\_\_ Bank: \_\_\_\_\_

Account Name: \_\_\_\_\_

***Please list items submitted on reverse of form.***



## Uniform Shop – Second Hand Submissions

Please fill out **description and size** for all it items you wish to be reimbursed for.

Please list only one clothing item per line.

Anything not itemised will be considered a donation.

Description	Size	Mending required?	Price (Office use only)