



# Covenant Christian School

## Complaint Form

### YOUR DETAILS

Family name	Given name(s)
Address	
Contact number	
Email	

### PLEASE GIVE DETAILS OF THE COMPLAINT

(Attach additional page and/or further documentation if you wish.)

### PLEASE GIVE DETAILS OF THE OUTCOME YOU ARE SEEKING

(Attach additional page if space is insufficient.)

### HAVE YOU PREVIOUSLY RAISED THIS CONCERN WITH A STAFF MEMBER? (TICK)

No <input type="checkbox"/>	Yes <input type="checkbox"/>
-----------------------------	------------------------------

*If yes, when:*

Who dealt with the matter?

What was the result?

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form addressed to the Principal: [principal@covenant.act.edu.au](mailto:principal@covenant.act.edu.au). If your complaint is about the principal, please send this form to [bursar@covenant.act.edu.au](mailto:bursar@covenant.act.edu.au).

### Office use only

Received By: ..... Date: .....

Referred to: ..... Date: .....

Date matter is finalised: .....

Name: ..... Signature: .....

File Reference: .....